



**Annual Report Narrative**

for the  
Louisiana Granting Resources and Autonomy for Diplomas Act  
(LA GRAD Act)

*Submitted to the  
Louisiana Community and Technical College System  
April 1, 2011*

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## Objective 1: STUDENT SUCESS

### 1a. Implement policies established by the institution's management board to achieve cohort graduation rate and graduation productivity goals that are consistent with institutional peers.

- Louisiana Community and Technical College System (LCTCS) has proposed for board action the *Approval of the Two-year College Student Success Measure*. Upon approval of this proposal we will be allowed the framework necessary to adequately measure graduation rates with an emphasis on reporting and accountability.
- The following LCTCS Policies allow Central Louisiana Technical College (CLTC) to achieve graduation rates and productivity:
  - 1.002 – *Delegation of Authority to Chancellors to Sign and Distribute Degrees, Diplomas and Certificates*. Effective Date: May 10, 2000
  - 1.006 – *Academic Amnesty* Effective Date: October 10, 2002
  - 1.010 – *Program Assessment* Effective Date: March 14, 2001
  - 1.014 – *Assessment* Effective Date: November 14, 2001
  - 1.016 – *LCTCS Cross-Enrollment Policy* Effective Date: November 14, 2001
  - 1.020 – *Academic Status* Effective Date: Fall 2003
  - 1.023 – *LCTCS Policy on Non-Traditional Credit* Effective Date: December 12, 2001
  - 1.025 – *Articulation* Effective Date: December 12, 2001
  - 1.028 – *Academic Renewal* Effective Date: February 14, 2002
  - 1.029 – *Disclosure of Degree Program Transferability* Effective Date: August 14, 2002
  - 1.036 – *Cross Enrollment Agreement between System Institutions* Effective Date: July 9, 2003
  - 5.025 – *Tuition Discounts and Waivers* Effective Date: August 10, 2005
- The following LTC Policies allow Central Louisiana Technical College (CLTC) to achieve graduation rates and productivity:
  - SA1930.254 – *Admission of First-Time Freshman* Effective Date: September 13, 2007
  - SA1930.253 – *Admission of Dual Enrolled High School Students* Effective Date: September 13, 2007
  - SA1930.255 – *Admission of Transfer and Re-Entry Students* Effective Date: September 13, 2007
  - IS1930.139 – *Developmental Education* Effective Date: September 13, 2007
  - IS1930.102 – *Academic Status* Effective Date: June 1, 2007
  - IS1930.106 – *Acceptance of Transfer Credit Policy* Effective Date: June 1, 2007

- IS1930.124 – *Course Substitution/Course Waiver* Effective Date: June 1, 2007
- IS1930.126 – *Credit by Examination* Effective Date: June 1, 2007
- IS1930.171 - *Non-Traditional Credit* Effective Date: June 1, 2007
- IS1930.173 - *Placement Exams* Effective Date: September 13, 2007

### 1b. Increase the percentage of program completers at all levels each year.

- The administration recognizes that ALL students attending Central Louisiana Technical College (CLTC) may leave without an official credential; however, according to our accrediting agency's (COE) definition:

**Completers:** the total number of students who (a) have demonstrated the competencies required for a program, or exit point within a program, and earned a credential (TCA, CTS, TD or AAS); **OR** (b) have been awarded credit toward graduation; **OR** (c) have acquired sufficient competencies for employment in the field of instruction or related field as evidenced by such employment. (2010 Annual Report Handbook)

- The Chief Academic Officers have initiated awarding Industry Based Certifications (IBC) wherever possible to allow our students potential higher waged positions in local businesses and potentially serve as to springboard their academic goals toward a sister institution.
- Central Louisiana Technical College (CLTC) has open-entry/open exit which allows immediate and fast student success – entering when they need to and exiting upon completion of their achievements and goals.
- Each location in our college utilize compressed video as a vehicle for our students to access general education classes without leaving their home campus.
- Academic advising allows the student a more structured course pathway to guide them along the straight path to graduation and employment.
- The faculty submits credential awards to promote positive reinforcement to our students as they move through the program.

### **1c. Develop partnerships with high schools to prepare students for postsecondary education.**

- Central Louisiana Technical College (CLTC) using Carl Perkins Linkage funds to collaborate with secondary introducing high school students to the Advance Manufacturing Specialist Career area.
- Central Louisiana Technical College (CLTC) conducts tours to local high school and secondary faculty. This makes local students aware of what we offer and how we can assist in obtaining their postsecondary goals. We explain our mission to deliver instructional programs in high-demand fields which develop learners into a skilled workforce that improves the individual's quality of life as well as providing existing and new industry with a skilled workforce in a climate of fiscal and academic responsibility.
- The CLTC also collaborates with local FFA to provide secondary competitions in Welding, Outdoor Power Equipment and Electrical to allow secondary students an opportunity to participate in credentialing and IBC activities.
- CLTC students participate in SkillsUSA which allow them to compete against peers throughout the state and national level in their program of study.
- The CLTC also provides a pathway for our Certified Nurse Assistants to enter the Practical Nursing curriculum and obtain credits that will transfer to a sister institution to further the student's academic goals toward a Registered Nurse Associate degree.

### 1d. Increase passage rates on licensure and certification exams and workforce foundational skills.

- Annually we report to our accrediting agency (COE) our licensure pass rate; for 2009-10 the requirements were 89.07% or higher. Central Louisiana Technical College (CLTC) licensure pass rate for 2009-10 was 88.46%.
- Our Chief Academic Officers, lead by Dr. Derrick Manns of the LCTCS System Office, have negotiated initiatives to track other Industry Based Certificates (IBC) for Central Louisiana Technical College (CLTC) . These included the following:
  - Automotive (ASE)
  - Care and Development of Young Children (CDA)
  - Certified Clinical Medical Assistant (CCMA)
  - Certiport's Internet and Computing Core (COMPTIA IC3)
  - Drafting (CD)
  - Electrician – State License
  - EMT Basic (NREMT-B)
  - EMT Paramedic (NREMT-P)
  - Fork Lift
  - Heating, Ventilation and Air Conditioning (HVAC Excellence)
  - HVAC – EPA (EPA)
  - Microsoft Office User Specialist (MOUS)
  - NCCER
  - Nursing –C.N.A (LABENFA)
  - OSHA
  - Patient Care Tech (PCT)
  - Phlebotomy (CPT)
  - WorkKeys (Bronze, Silver, Gold, Platinum)



Element Reference	Measure	Baseline Year/Term Data to include	Baseline data	Year 1 Benchmark	Year 1 * Actual	Year 2 Benchmark	Year 3 Benchmark	Year 4 Benchmark	Year 5 Benchmark	Year 6 Target		
<b>1. Student Success</b>												
a . i.	Targeted 1st to 2nd Year Retention Rate (+/-)**	Fall 08 to Fall 09 <i>Actual Baseline Data:</i> # in Fall 08 Cohort # retained to Fall 09	na									
ii.	Targeted 1st to 3rd Year Retention Rate (+/-)** 4-Yr only	Fall 07 cohort <i>Actual Baseline Data:</i> # in Fall 07 Cohort # retained to Fall 09	na									
ii . i.	Targeted Fall to Spring Retention Rate (+/-)** Tech Coll Only	Fall 08 to Spring 09 <i>Actual Baseline Data:</i> # in Fall 08 Cohort # retained to Spring	65.9%	66.4%	66.9%	66.9%	67.4%	67.9%	68.4%	68.9%		
			320		301							
			211		199							
iv .	Targeted Same Institution Graduation Rate (+/-)**	2008 Grad Rate Survey <i>Actual Baseline Data:</i> Fall revised cohort (total)	na									

			<i>completers ≤150% of time</i>								
v.	Targeted optional	Graduation Productivity (+/-)**	2008-09 AY 2008-09 Data: undergrad FTE completers (undergrad)	na							
vi.	Targeted optional	Award Productivity (+/-)**	2008-09 AY 2008-09 Data: undergrad FTE awards (duplicated)	na							
vii.	Targeted optional	Statewide Graduation Rate (+/-)**	Fall 2002 Cohort # of Fall 02 FTF (cohort) completers ≤150% of time	na							
b.i.	Targeted ***	Percent Change in program completers (+/-)**									
		Certificate - 1 yr (Award level 1)			2.1%	56.5%	4.2%	6.3%	8.3%	10.4%	12.5%
			2008-2010 AYs	144	147	293	150	153	156	159	162
		Diploma (Award level 2)			0.3%	90.3%	0.5%	0.8%	1.1%	1.4%	1.6%
			2008-2010 AYs	365	366	399	367	368	369	370	371

Associate (Award level 3)		7.1%	58.3%	14.3%	21.4%	28.6%	65.7%	42.9%
2008-2010 AYs	14	15	21	16	17	18	23	20

\* Report data in all cells highlighted in **BLUE**

\*\* A margin of error will be allowed for annual benchmarks and 6-year targets in the Annual Review

c	i.	Number of high school students enrolled: at the postsecondary institution while still in high school (as defined in Board of Regents' SSPS, student level "PR"), by semester/term.	
		<b>### enrolled summer 2009, fall 2009, winter 2009, spring 2010</b>	<b>1260</b>
	ii.	Number of semester credit hours in which high school students enroll: by semester/term.	
		<b>### credit hours enrolled summer 2009, fall 2009, winter 2009, spring 2010</b>	<b>8784</b>
	iii.	Number of semester credit hours completed by high school student: with a grade of A, B, C, D, F or P, by semester/term.	
		<b>### Credit hours completed summer 2009, fall 2009, winter 2009, spring 2010</b>	<b>8341</b>
d	i.	Passage rates on licensure/certification exams: applies to disciplines in which student are required to pass an exam upon graduation to obtain or enhance employment in their field of study. The passage rate is the percent of students who met the standard for passage compared to the total number of students who took the exam.	
		<b>### took exam</b>	<b>162</b>
		<b>### met standards for passage</b>	<b>152</b>
		<b>% calculated rate</b>	<b>93.8%</b>

06/08/11

ii.	Number of students receiving certification(s): program and/or discipline related certification(s). Applies to programs in which students can obtain certifications as evidence of a student's knowledge and/or expertise in an area, which may or may not be required for employment. The passage rate is the percent of students who met the standard for passage compared to the total number of students who took the exam.	
	<b>### took exam</b>	<b>162</b>
	<b>### met standards</b>	<b>152</b>
	<b>% calculated rate</b>	<b>93.8%</b>
iii.	The number of students assessed and earning WorkKeys certificates: in each of the award levels (Bronze, Silver, Gold, Platinum) Workforce foundational skills – applies to the assessment of skills deemed necessary in the workplace.	
	<b>### took assessment</b>	<b>234</b>
	<b>### earned highest certificate level</b>	<b>4</b>
	<b>% calculate as percent</b>	<b>2%</b>
iv.	Other assessments and outcome measures for workforce foundational skills to be determined	<b>0</b>

## **Objective 2: ARTICULATION AND TRANSFER**

### **2a. Phase in increased admission standards and other necessary policies by the end of the 2012FY in order to increase student retention and graduation rates.**

Central Louisiana Technical College (CLTC) is an open admission institution. Policies have been developed to enhance student success and retention. These policies address numerous areas including admission, program effectiveness, cross enrollment, awarding non-traditional credit, articulation, and online opportunities. ATC adheres to the following policies to increase student retention.

LCTCS Policies: (Note: These policies can be accessed at [www.lctcs.edu](http://www.lctcs.edu))

1. Policy #1.004 – Admission Policy Statement for First time Freshman
2. Policy #1.005 – General Admissions Requirements
3. Policy #1.010 – Program Assessment of Effectiveness
4. Policy #1.014 – Assessment
5. Policy #1.016 – Cross Enrollment
6. Policy #1.018 – Academic Honors
7. Policy #1.023 – Non-Traditional Credit
8. Policy #1.025 – Articulation
9. Policy #1.028 – Academic Renewal
10. Policy #1.045 – LCTCS Online Initial Policy Statement
11. Policy #5.025 – Tuition Discounts and Waivers

In addition to the above policies CLTC is working to implement additional policies to help students who enroll in the college.

- Central Louisiana Technical College (CLTC) is willing to accept all students who, for whatever reason, may be unable to enter a 4 year institution due to the phasing in of increased admission standards. We have an open enrollment policy and will work with the students in achieving their postsecondary goals. This may potentially springboard them into the 4 year institution if they choose to continue their academic path.
- Central Louisiana Technical College (CLTC) has an established a prior learning experience policy which allows our students the opportunity to gain non-traditional credits for military, life experience credit and CLEP exams. This policy will help our students achieve their postsecondary goals quickly which will allow them to enter the workforce.

- CLTC Under the guidance and in collaboration with other LTCS colleges are in the process of implementing the new proposed *Two-year College Student Success Measure*. The impact of this policy should be seen within the next few years.

Timeline; System policies have already been implemented are in the process of being implement. CLTC is in the process of developing and definitive polices and timelines to help ensure its students success.

## **2b. Provide feedback to technical college campuses on the performance of associate degree recipients enrolled at the institution.**

- CLTC will implement the new proposed *Two-year College Student Success Measure* that will provide data that will assist in measuring the performance of associate degree recipients. This data can then be shared between colleges & used to evaluate processes in place to identify and remedy student transfer issues.
- Initially our Associate of Applied Science degree focuses on career preparation and was viewed as terminal upon completion and employment. However, Central Louisiana Technical College (CLTC) now strives to achieve new and/or strengthen relationships with 4 year institutions in our community to allow us to track our students once they leave us.
- Central Louisiana Technical College (CLTC) is eliminating the student transfer barriers by enrolling in a student clearinghouse to allow employers and other postsecondary institutions to gain academic information on potential employees or students.
- Currently CLTC participates in E-Script Transcribing for ease of sending and receiving transcripts securely via internet portals.
- Our Associate of Applied Science students could use the general education courses as a springboard to the 4 year institutions in our respective areas.

## 2c. Develop referral agreements with CC and TC campuses to redirect students who fail to qualify for admission into the institution.

- Because of the closed enrollment beginning 2012, the CLTC will collaborate with 4 year institutions to develop agreements and procedures on identifying these students who fail to qualify for entrance in their institution by:
  - Develop a tracking process for collecting data on who these students are
  - Develop process to notify 4 year institutions of students enrolling at the technical college after being referred.

c	ii	Number of students enrolled: referred by the 4-year university and enrolled at anytime during the given academic year	
		<b>2009-10 AY</b>	<b>0</b>

Because CLTC is a technical college, process of being put in place to develop referral agreement with both 4-year and 2-year college. The timeline for implementation for completion of these processes is to complete them as quickly as possible given the need for measuring this data.



## Objective 3: WORKFORCE AND ECONOMIC DEVELOPMENT

### 3a. Eliminate academic programs offerings that have low student completion rates as identified by the BOR or are not aligned with current or strategic workforce needs of the state, region, or both...

- The Board of Regents has not identified workforce needs; however, they do identify low completer programs and question whether they are aligned with workforce needs.
- Central Louisiana Technical College (CLTC) has initiated an evaluation review of all programs and will develop more formal procedures, processes and evaluation instruments to help identify programs with low student completion rates.
- Central Louisiana Technical College (CLTC) reports completers annually to our accrediting agency (COE). We use this instrument as a tool to evaluate each program area to determine if that program falls below the acceptable range for COE.
- We work with the individual instructor to determine why the completions are low.
- Monitor enrollment each semester to determine the number entering and compare this to the number exiting.
- Bi-Annually we conduct Advisory Meetings with area business and industry leaders to obtain feedback and industry needs for our local communities. This review allows business and industry leaders the opportunity to identify areas of improvement to our curriculum thereby keeping us aligned with workforce needs.
- Our Chief Workforce Director collaborates with the Louisiana Workforce Commission, WIB & WIA to review data for demand occupations which allow Central Louisiana Technical College (CLTC) to initiate customized programs for businesses in our geographical location that address specific needs for our community. One of these programs is the Pharmacy Tech program being conducted with CLTC and Boston Reed College.

a.	i.	Number of programs eliminated: as a result of institutional or Board of Regents review.	
		<b>2009-10</b>	<b>2</b>
	ii.	Number of programs modified or added: to meet current or strategic workforce needs, as identified by the institution in collaboration with LWC or LED publications.	
		<b>2009-10</b>	<b>2</b>
	iii.	Percent of programs aligned with workforce and economic development	

		needs: as identified by Regents utilizing LWC or LED published forecasts.	
		### programs offerings	44
		### aligned with workforce and economic development needs	40
		% calculated	90.9%

**3b. Increase use of technology for distance learning to expand educational offerings.**

- Central Louisiana Technical College (CLTC) offers the general education courses via compressed video. This allows our students to achieve an Associate of Applied Science degree and give them an advantage with one of our Community Colleges or 4 year University. We currently collaborate with BPCC and Southern University to offer our students these classes. Our students then have the opportunity, if they choose, to continue their advanced degree from one of those institutions.
- CLTC participated in a LAN/WAN Grant to obtain equipment for our compressed video and internet upgrades on our campuses.
- CLTC also purchased various types of equipment with our Perkins dollars. This allows our student the most up-to-date technology at the time to better prepare them for the fast pace of the workforce.
- Our students have elected to pay a Technology Fee for the betterment of technology such as compressed video equipment and Smart Boards as well as to upgrade equipment such as computers for our computer labs to better prepare them for what new and innovative things are waiting for them in the work place.
- Our faculty and staff also participate in Professional Development so that they are most current on the latest innovation in their program area.
  - MoodleMoot
  - Optimizing Institutional Success
  - Using the National Student Clearinghouse to Improve
  - WorkKeys and Customer Service
  - ABE to college: Transitioning to Post-Secondary
  - Building Futures in the Automotive Industry

b.	<i>i.</i>	Number of course sections with 50% and with 100% instruction through distance education: reported separately for 50% to 99% and 100%.	0
	<i>ii.</i>	Number of students enrolled in courses with 50% and with 100% instruction through distance education: duplicated students, reported separately for 50% to 99% and 100%.	0
	<i>iii.</i>	Number of programs offered through 100% distance education: by award level.	0

**3c. Increase research productivity especially in key economic development industries and technology transfer at institutions to levels consistent with the institution's peers.**

- The workforce division has to do research to write grants for IWTP, Rapid Response and other initiatives.
- Several of our faculty and staff members are presenters at our professional development conferences and therefore have to conduct research for these presentations.
- Carl Perkins program recipients have to do research on equipment needs for their programs areas.

**3d. To the extent that information can be obtained, demonstrate progress in increasing the number of students placed in jobs and in increasing the performance of associate degree recipients who transfer to institutions that offer academic undergraduate degrees at the baccalaureate level or higher.**

- Annually we identify Central Louisiana Technical College (CLTC)'s completion rate and placement rate to our accrediting agency (COE) which meets the acceptable range for programs and institution.
- The LCTCS System office is currently evaluating the need to use a Unemployment Insurance (UI) Waiver as a means to track exiting students.

d.	i.	Percent of completers found employed.	
		### completers	162
		### found employed	152
		Calculated percent, per award level	93.8%

## Objective 4: INSTITUTIONAL EFFECIENCY AND ACCOUNTABILITY

**4c. Upon entering the initial performance agreement, adhere to a schedule established by the institution's management board to increase nonresident tuition amounts that are not less than the average tuition amount charged to Louisiana residents attending peer institutions in other Southern Regional Education Board states and monitor the impact of such increases on the institution. ...**

- The LCTCS Board approved a non-resident tuition policy and schedule. Under the GRAD Act we are to have an approved plan to reach the SREB tuition and fees average for non-residents in six years. Right now non-residents pay twice the tuition rate per SCH. An out of state student attending for the entire year would pay \$1,944. We have plans in place to increase this amount to \$7,444 in six years. Our plan for FY 2012 is to increase non-resident tuition and fees for students attending a full year to \$3,044, an increase of 56.6%.

c	i.	Total tuition and fees charged to non-resident students: in a given academic year.	<b>FY 2011</b>
		<b>\$\$\$ non-resident tuition/fee amounts</b>	<b>\$3,044</b>
		<b>\$\$\$ peer non-resident tuition/fee amounts</b>	<b>\$7,444</b>
		<b>Calculated percent difference from peer amounts</b>	<b>40.89%</b>

Timeline: Timeline for tuition increases are evaluated and agreed upon between the LCTCS management board pending state approval of tuition increases and the amount. LCTCS Board of Supervisors has approved a nonresident tuition increase for FY 2010-2011 for the first year of a 6-year plan. The execution of this plan will bring CLTC's non-resident tuition and fees more in line with the SREB comparable colleges average non-resident tuition. The next table provide a more detail timeline of tuition increase.

### Timeline for Implementing Tuition Increases:

LCTCS College Proposed Plans for Increasing Nonresident Tuition								
LOUISIANA COMMUNITY & TECHNICAL COLLEGES		Year 1 Current Annual Non-Resident Tuition & Fees for 12 SCH's per semester	Recommended Year 2	Recommended Year 3	Recommended Year 4	Recommended Year 5	Recommended Year 6	SREB Non-Resident Target of \$7,444
Acadiana Technical College	Tuition	\$1,939	\$2,380	\$3,025	\$3,969	\$5,367	\$7,444	
	% annual Inc.		22.7%	27.1%	31.2%	35.2%	38.7%	
Baton Rouge Community College	Tuition	\$5,631	\$6,122	\$6,452	\$6,782	\$7,112	\$7,444	
	% annual Inc.		8.7%	5.4%	5.1%	4.9%	4.7%	
Bossier Parish Community College	Tuition	\$4,746	\$5,460	\$6,138	\$6,890	\$7,724	\$7,444	
	% annual Inc.		15.0%	12.4%	12.3%	12.1%	12.0%	
Capital Area Technical College	Tuition	\$1,848	\$2,967	\$4,086	\$5,205	\$6,324	\$7,444	
	% annual Inc.		60.6%	37.7%	27.4%	21.5%	17.7%	
Central Louisiana Technical College	Tuition	\$1,944	\$3,044	\$4,144	\$5,244	\$6,344	\$7,444	
	% annual Inc.		56.6%	36.1%	26.5%	21.0%	17.3%	
Delgado Community College	Tuition	\$5,892	\$6,207	\$6,522	\$6,837	\$7,152	\$7,444	
	% annual Inc.		5.3%	5.1%	4.8%	4.6%	4.4%	
Elaine P Nunez Community College	Tuition	\$4,948	\$5,447	\$5,946	\$6,446	\$6,945	\$7,444	
	% annual Inc.		10.1%	9.2%	8.4%	7.7%	7.2%	
Louisiana Delta Community College	Tuition	\$4,396	\$4,836	\$5,488	\$6,140	\$6,792	\$7,444	
	% annual Inc.		10.0%	13.5%	11.9%	10.6%	9.6%	
L.E. Fletcher Tech. Comm. College	Tuition	\$4,104	\$4,772	\$5,440	\$6,108	\$6,776	\$7,444	
	% annual Inc.		16.3%	14.0%	12.3%	10.9%	9.9%	
Northeast Louisiana Technical College	Tuition	\$1,888	\$2,999	\$4,110	\$5,221	\$6,332	\$7,444	
	% annual Inc.		58.8%	37.0%	27.0%	21.3%	17.6%	
Northshore Technical College	Tuition	\$1,933	\$3,035	\$4,137	\$5,239	\$6,342	\$7,444	
	% annual Inc.		57.0%	36.3%	26.6%	21.1%	17.4%	
Northwest Louisiana Technical College	Tuition	\$1,852	\$3,010	\$4,118	\$5,226	\$6,334	\$7,444	
	% annual Inc.		62.5%	36.8%	26.9%	21.2%	17.5%	
River Parishes Community College	Tuition	\$5,414	\$5,770	\$6,149	\$6,554	\$6,985	\$7,444	
	% annual Inc.		6.6%	6.6%	6.6%	6.6%	6.6%	
South Louisiana Community College	Tuition	\$4,580	\$5,038	\$5,542	\$6,096	\$6,736	\$7,444	
	% annual Inc.		10.0%	10.0%	10.0%	10.5%	10.5%	
SOWELA Tech. Community College	Tuition	\$3,914	\$4,391	\$5,104	\$5,861	\$6,590	\$7,444	
	% annual Inc.		12.2%	16.2%	14.8%	12.4%	13.0%	
South Central LA Technical College	Tuition	\$1,928	\$3,031	\$4,134	\$5,237	\$6,340	\$7,444	
	% annual Inc.		57.2%	36.4%	26.7%	21.1%	17.4%	

Efficiency and accountability are intrinsic parts of the CLTC operations. The college works closely with its management board, the Regents and the National Center for Education Statistics (NCES) submitting key college data elements for publication to help ensure transparency and accountability. This college also monitors its enrollment and ensures counseling to students who need help to succeed.

**Section 5:**

**Submit a report to the Board of Regents, the legislative auditor, and the legislature containing certain organizational data ... (see next few pages)**



# **2009-10 Organizational Data**

## **Section 5**

**Submitted to  
The Louisiana Board of Regents  
In Partial Fulfillment of the Requirements of Act 741  
Louisiana GRAD Act  
Central Louisiana Technical College**

**a. Number of students by classification**

- **Headcount, undergraduate students and graduate/professional school students**

Undergraduate headcount	3,193
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- **Annual FTE (full-time equivalent) undergraduate and graduate/professional school students**

Undergraduate FTE	2,558
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**b. Number of instructional staff members**

- **Number and FTE instructional faculty**

Total Headcount Faculty	174
FTE Faculty	128.5

**c. Average class student-to-instructor ratio**

- **Average undergraduate class size at the institution**

Average undergraduate class size	7.5
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**d. Average number of students per instructor**

- **Ratio of FTE students to FTE instructional faculty**

Average number of students per instructor	19.9
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**e. Number of non-instructional staff members in academic colleges and departments**

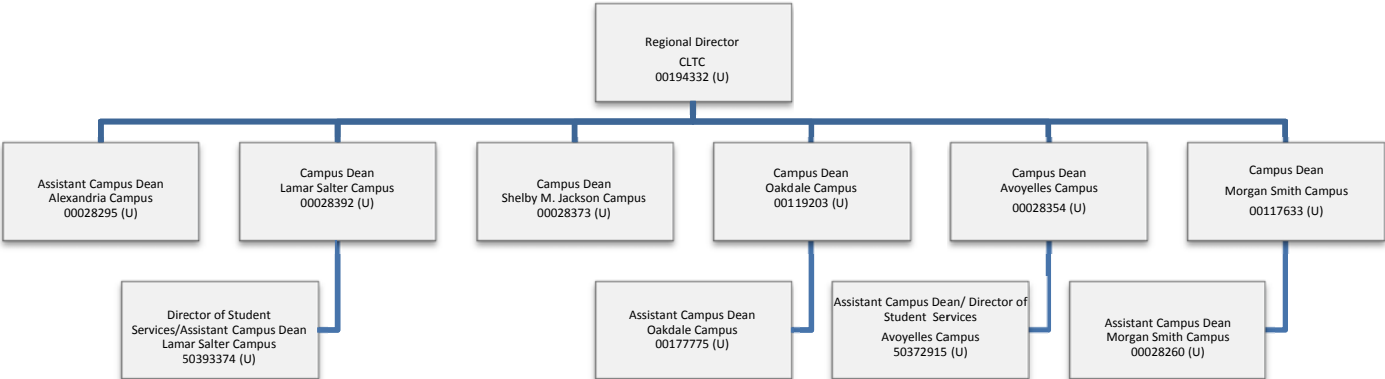
- **Number and FTE non-instructional staff members by academic college (or school, if that is the highest level of academic organization for some units)**

Number of non-instructional staff	FTE non-instructional staff
11	11

- f. **Number and FTE of staff in administrative areas**
  - **Number and FTE of staff as reported in areas other than the academic colleges/schools, reported by division**

Number of staff	FTE staff
11	11

- g. **Organization chart containing all departments and personnel in the institution down to the second level of the organization below the president, chancellor, or equivalent position (as of Fall 2009)**



**h. Salaries of all personnel identified in subparagraph (g) above and the date, amount, and type of all increases in salary received since June 30, 2008**

- **A chart listing the title, fall 2009 Total Base Salary, and a history of any salary changes (within the same position) since June 30, 2008.**

<b>Position</b>	<b>Total Base Salary, Fall 2009</b>	<b>Salary Changes Since 6/30/2008</b>
Regional Director	\$93,704.00	Includes \$3,604.12 Merit Increase 07/01/08
Assistant Campus Dean – Alexandria	\$63,901.20	Includes \$2,457.74 Merit Increase 07/01/08
Campus Dean – Lamar Salter Campus	\$72,280.00	
Director of Student Services/Assistant Campus Dean – Lamar Salter Campus	\$70,104.58	Rehired 09/01/08 - \$5,000 increment 07/19/10 as Interim Campus Dean
Campus Dean – Shelby M. Jackson Campus	\$73,558.16	Includes \$2,829.16 Merit Increase 07/01/08
Campus Dean – Oakdale Campus	\$104,833.82	Includes \$4,032.07 Merit Increase 07/01/08
Assistant Campus Dean – Oakdale Campus	\$62,600.00	
Campus Dean – Avoyelles Campus	\$67,999.88	No increase hired 07/28/08
Assistant Campus Dean/Director of Student Services – Avoyelles Campus	\$68,765.84	Includes \$2,644.84 Merit Increase 07/01/08
Campus Dean – Morgan Smith Campus	\$67,474.00	Out on Workers Compensation Leave
Assistant Campus Dean – Morgan Smith Campus	\$61,456.72	Includes \$2,363.72 Merit Increase 07/01/08