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Minutes
Board of Regents' Proprietary Schools Advisory Commission
November 15, 2016

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, November 15, 2016, at 10:09 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order and the roll was called and a quorum was established.

Commission Members Present

Melanie Amrhein
Sherrie Despino
James Dorris
Theresa Hay
Keith Jones, Chair

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella
Larry Tremblay

Commission Members Absent

Ralph Bender, Vice Chair
Richard D'Aquin
James Fontenot
Raymond Lalonde

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of September 19, 2016.

On motion of Ms. Hay, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the September 19, 2016 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was four initial license applications, the first from Grade A Health Solutions, LLC, located in New Iberia, Louisiana, and represented by Ms. Brandy Molbert, owner. Ms. Kron reviewed the materials for the Commission members, informing them that the institution would be offering one program of study, Certified Nurse Aide, which is a three-week, 88.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Hospitals, Health Standards Section. Grade A Health Solutions, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding competition within the market area, tuition cost, recruitment strategies, employment opportunities and salary expectations for graduates, and the owner's background and reason for opening school,

On motion of Ms. Despino, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Grade A Health Solutions, LLC, located in New Iberia, Louisiana.

The second initial license application considered by the Commission was from Healthcare Management Professionals, LLC, located in New Orleans, Louisiana, and represented by Ms. Cowana Neco, owner. Ms. Marabella reviewed the materials for the Commission

members, informing them that the proposed institution would be offering one program of study, Medical Coding (Online w/ Live Lectures), which is a 14-week, 100.0 clock hour program. Healthcare Management Professionals, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding how the owner/instructor plans to prevent fraudulent student submissions, enrollment prerequisites, class size, curriculum delivery methods, financial assistance available to students, and employment opportunities and projected salaries for graduates,

On motion of Ms. Amrhein, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Healthcare Management Professionals, LLC, located in New Orleans, Louisiana.

The third initial license application considered by the Commission was from Medical Careers College, located in Shreveport, Louisiana, and represented by the school's owner, Ms. Doris Mitchell. Since Ms. Mitchell was not in attendance to represent her school's initial license application at the September 19, 2016 Commission meeting, the Commission unanimously voted to defer the consideration of the application to its November 15, 2016 meeting. Ms. Kron informed the Commission that Medical Careers College was initially licensed by the Board of Regents on April 23, 1998 and continued to operate until the school's license expired on April 23, 2016 due to failure to furnish all the renewal information prior to the license expiration date. Ms. Kron reviewed the materials for the Commission, informing it that this institution would be offering two programs of study--Pharmacy Technician (1,032.0 clock hours/9.5 months) and

Phlebotomy Technician (300.0 clock hours/5.0 months). Medical Careers College had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's reason for a lapse in licensure, the decision to retain the previously approved facility and program offerings, potential competition in the school's geographical area, and projected class size,

On motion of Mr. Dorris, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Medical Careers College, located in Shreveport, Louisiana.

The fourth and final initial license application considered by the Commission was from Southern Security School, located in New Orleans, Louisiana, and represented by the school's Manager, Mr. Jermaine Carney. Ms. Marabella informed the Commission that this ownership has had a proprietary school license twice (from 1998 until 2006 and from 2008 until 2013) and with each planned closure there were no impacted students as they were taught out prior to the school ceasing operation. In addition, this office was never contacted with a student complaint. Ms. Marabella reviewed the application materials for the Commission, informing it that the institution would be offering four programs of study: CDL Class A (55.0 clock hours/8.0 weeks), CDL Class A with Endorsements (60.0 clock hours/8.0 weeks), CDL Class B (51.0 clock hours/8.0 weeks), and Forklift (21.0 clock hours/2.0 weeks). Southern Security School had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding previous program offerings and reasons for change in business strategy, potential competition in recruitment for the CDL programs, benefits

of hands-on training vs. online training of fork-lift operators, financial assistance available to students, potential salaries of graduates, and history of school name,

On motion of Ms. Despino, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Southern Security School, Inc., located in New Orleans, Louisiana.

The next agenda item considered by the Commission was operating license renewals.

Ms. Marabella informed the Commission members that there were thirty-one (31) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Amrhein, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Academy of Interactive Entertainment (09/22/10)
Acadiana Area Career College--A Division of Blue Cliff College (09/28/12)
Accelerated Dental Assisting Academy (Geismar) (09/24/15)
Accelerated Dental Assisting Academy (Houma) (09/24/15)
Accelerated Dental Assisting Academy (Metairie) (09/24/15)
Ayers Career College (10/25/90)
BARBRI of Louisiana--New Orleans (Loyola) (09/24/15)
Becker Professional Education--New Orleans (10/24/96)
The Captain School, LLC (09/22/11)
Cardiovascular Technology Training (09/27/07)
Coastal College--Baton Rouge (09/28/00)
Coastal Truck Driving School of New Orleans (09/25/14)
Compass Career College (09/23/04)
Crosby Court Reporting Center (10/28/93)
Delta College, Inc. (10/26/95)
Delta College, Slidell Branch (09/23/04)
Dental Assisting Academy of Louisiana (09/25/14)
Diesel Driving Academy--Shreveport (06/21/73)
Eastern College of Health Vocations (10/28/99)

Honoré School for Dental Assisting (09/24/15)
McCann School of Business and Technology (Monroe) (09/28/06)
McCann School of Business and Technology (Shreveport) (09/28/06)
Mia's Medical Academy, LLC (09/25/14)
Nursing Assistant Network Association (10/27/94)
**Pelican Chapter, Associated Builders and Contractors, Inc., Training Center--
Baton Rouge Campus (09/27/12)**
**Pelican Chapter, Associated Builders and Contractors, Inc., Training Center—
Southwest Campus (09/27/12)**
Saint Agatha Career School, LLC (09/22/11)
Spartan College of Aeronautics and Technology (09/26/13)
Thomas Training & Development Center, Inc. (10/26/95)
Unitech Training Academy, West Monroe (09/23/04)
The World's Only Tattoo School, LLC (09/27/07)

Ms. Marabella informed the Commission that six institutions chose not to renew their licenses this renewal cycle. They were Accelerated Dental Assisting Academy (Chalmette), (09/24/15), Accelerated Dental Assisting Academy (Metairie II) (09/24/15), Advantage Dental Academy, LLC (09/25/14), American School of Business (09/24/09), Divine Purpose Medical Technology (09/24/15), and Sparx Welding & Technology Institute (08/26/10). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Marabella informed the Commission that Vice-Chair Bender had recently submitted his intention to retire from the Commission effective January 1, 2017. The State Association of Better Business Bureaus has been contacted and its assistance has been requested in appointing a replacement for Mr. Bender effective January 1, 2017. In

another matter, Ms. Marabella requested that the Commission reschedule its anticipated January 10, 2017 meeting to January 5, 2017 so that the Commission's recommendations can be considered by the Board at its scheduled January 9, 2017 meeting. Commission members will be polled to determine if a quorum can be established and the results of the poll will be communicated with Commission members.

Under Other Business, staff sought and received a directive from the Commission that licensed proprietary schools whose financial statements reflect a lack of solvency for more than a determinate period of time be required to come before the Commission to address potential impact. Staff also requested and received approval from the Commission that in those cases where alleged illegal operators fail to respond to written communications from staff that the matter be referred to our legal counsel from the Attorney General's Office.

The next meeting of the Proprietary Schools Advisory Commission is tentatively scheduled for Thursday, January 5, 2017, at 10:00 a.m., in a yet to be determined room of the Claiborne Building. There being no further business, the meeting adjourned at 11:32 a.m.

APPENDIX A
GUESTS

Jermaine A. Carney	Southern Security School, Inc.
Drusilla Jackson	Medical Careers College
Doris Mitchell	Medical Careers College
Brandy Molbert	Grade A Health Solutions, LLC
Cowana Neco	Healthcare Management Professionals, LLC
Imani Wilson	Medical Careers College
Patricia Wilton	LA Department of Justice