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Minutes
Board of Regents' Proprietary Schools Advisory Commission
May 10, 2016

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, May 10, 2016, at 10:03 a.m. in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order and the roll was called.

Commission Members Present

Richard D' Aquin
James Dorris
Theresa Hay
Keith Jones, Chair
Raymond Lalonde

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella

Commission Members Absent

Melanie Amrhein
Ralph Bender, Vice-Chair
Sherrie Despino
James Fontenot

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of March 8, 2016.

On motion of Mr. D'Aquin, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the March 8, 2016 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was three initial license applications, the first from Global Trucking Academy, located in Mansura, Louisiana, and represented by the school's owner, Mr. Andrea L. Destin. Ms. Marabella reviewed the materials for the Commission, informing it that this institution would be offering one program of study, Class A CDL Training. The proposed 200.0 clock hour program is five weeks in length. Global Trucking Academy had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional background, location of school, reason for opening school, cost of course, and programmatic details,

On motion of Mr. D'Aquin, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Global Trucking Academy, located in Mansura, Louisiana.

The second initial license application considered by the Commission was from Heritage Dental Assisting Academy, located in Broussard, Louisiana, and represented by the school's owner, Dr. Charles C. Manuel. Ms. Kron reviewed the materials for the Commission, informing it that this institution would be offering one program of study, Dental Assisting, which is a five month, 560.0 clock hour program. The classes for this proposed program will be held in Dr. Manuel's dental clinic. Heritage Dental Assisting Academy had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's reasons for opening a dental assistant school in his current practice, anticipated business competition in the Lafayette area, maximum class size, and the owner's decision to utilize the open enrollment model,

On motion of Mr. Dorris, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Heritage Dental Assisting Academy, located in Broussard, Louisiana.

The third and final initial license application considered by the Commission was from Operation Spark, located in New Orleans, Louisiana, and represented by the school's COO, Mr. Max G. Gaudin. Ms. Kron reviewed the materials for the Commission, informing it that this institution would be offering two programs of study--Introduction to Programming Bootcamp (60.0 clock hours/1.0 month in length) and Immersion (800.0 clock hours/3.0 months in length). Operation Spark had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the differences between the two proposed program offerings, levels of certification available to programmers, the need for this particular type of occupational training in Louisiana, and employment options for graduates,

On motion of Mr. Lalonde, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Operation Spark, located in New Orleans, Louisiana.

The next agenda item considered by the Commission was two Associate in Occupational Studies (AOS) Degree applications from McCann School of Business and Technology, located in Monroe, Louisiana and Shreveport, Louisiana. Dr. Donna Payne, Corporate Vice President, Instructional Delivery, Ms. Shannon Warren, Campus Director of the Shreveport Campus, and Ms. Cheryl Lokey, Campus Director of the Monroe Campus, were in attendance to represent the school.

Ms. Marabella reminded the Commission members that the Proprietary Schools Law requires that AOS degrees be offered only by schools that hold recognized accreditation and that the Board of Regents must approve all AOS degree program offerings. (Both the Monroe and Shreveport campuses of McCann School of Business and Technology are accredited by the Accrediting Council for Independent Colleges & Schools.)

The AOS Degree in IT Support Specialist and the AOS Degree in Paralegal (each of which is delivered in the residential or online format with the option of flex track instructional delivery or hybrid instructional delivery) are both 96.0 quarter credit hours. Full-time students should be able to complete the individual program requirements in 70.0 weeks. The proposed AOS degree programs submitted by McCann School of Business and Technology with campuses in Monroe and Shreveport had met all the legal and administrative requirements to be approved by the Board of Regents.

Following further discussion regarding the types of program delivery options and the reasons for offering each, the availability of the proposed programs will fill a void in the market in both Monroe and Shreveport, the types of financial aid available to students, and the number of schools owned by the parent company of McCann School of Business and Technology,

On motion of Ms. Hay, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve the Associate in Occupational Studies Degree programs in IT Support Specialist (Residential and Online) and in Paralegal (Residential and Online) for McCann School of Business and Technology, located in Monroe, Louisiana.

and

On motion of Mr. Dorris, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve the Associate in Occupational Studies Degree programs in IT Support Specialist (Residential and Online) and in Paralegal (Residential and Online) for McCann School of Business and Technology, located in Shreveport, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-seven (27) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Hay, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

A & W Healthcare Educators, LLC (03/25/04)
Academy of Acadiana, Inc. (03/22/06)
Andrea's Career Institute, LLC (03/26/14)
At-Home Professions (04/22/99)
Baton Rouge Dental Assistant Academy (03/26/14)
Blue Cliff College--Houma (03/24/05)
Blue Cliff College--Metairie (03/23/00)
Blue Cliff College--Metairie, Satellite Campus (03/23/11)
Blue Cliff College--Shreveport (03/23/00)
Coastal College--Lafayette (04/23/98)
Coastal College--Monroe (03/28/96)
Delta College of Arts & Technology--Lafayette Branch (03/24/05)
Delta School of Business and Technology (05/06/80)
Goodwill Industries of Southeastern Louisiana, Inc. (03/25/15)

Healthcare & More (03/21/12)
J W Training Center, LLC (03/25/10)
Lenora School of Phlebotomy (04/28/94)
LifeSmart Training Center, LLC (03/26/14)
Louisiana Culinary Institute (03/27/03)
Mid City College (03/25/15)
Pet Grooming Academy of Louisiana (03/21/12)
Raymond Career College (03/26/14)
Tulsa Welding School & Technology Center (03/25/15)
Unitech Training Academy (04/24/97)
Unitech Training Academy--Houma (03/22/06)
Universal Technical Institute--Florida Branch (04/23/98)
Universal Technical Institute of Texas, Inc. (04/03/85)

Ms. Marabella informed the Commission that there were four institutions that did not renew their licenses this renewal cycle: Alpha Medical College, LLC (03/20/13), Caring Minds Resource and Training Services, LLC (03/25/15), Medical Careers College (04/23/98), and Sparc Academy (03/26/14). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Marabella informed the Commission that there continues to be an interest in individuals seeking an initial proprietary school license. As a result, staff anticipates referring several applications to the Commission at its next anticipated meeting in July. She also thanked the members for their dedication to post-secondary education and to this Commission in particular.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, July 12, 2016, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 10:55 a.m.

APPENDIX A
GUESTS

Andrea Destin	Global Trucking Academy
Cheryl Lokey	McCann School of Business and Technology (Monroe)
Dr. Charles Manuel	Heritage Dental Assistant Academy
Dr. Donna Payne	Delta Career Education Corporation
Shannon Warren	McCann School of Business and Technology (Shreveport)
Patricia Wilton	LA Department of Justice