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Minutes
Board of Regents' Proprietary Schools Advisory Commission
March 14, 2017

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, March 14, 2017, at 10:07 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order and the roll was called and a quorum was established.

Commission Members Present

Melanie Amrhein
Sherrie Despino
James Dorris
Theresa Hay
Keith Jones, Chair
Raymond Lalonde

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella
Larry Tremblay

Commission Members Absent

Richard D'Aquin
James Fontenot, Vice Chair

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of January 5, 2017.

On motion of Ms. Hay, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the January 5, 2017 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was five initial license applications, the first from iteachLouisiana, located in Denton, Texas, and represented by Dr. Diann S. Huber, President. Ms. Marabella reviewed the materials for the Commission, informing it that this institution, a BESE approved private provider of a teacher preparation program, would be offering one program, Teacher Certification (Online), which is a six month, 360.0 clock hour program. IteachLouisiana had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding candidate qualifications and placement responsibilities, total length of the program, and program locations in other states,

On motion of Mr. Lalonde, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for iteachLouisiana, located in Denton, Texas.

The second initial license application considered by the Commission was from Louisiana Resource Center for Educators (LRCE), located in Baton Rouge, Louisiana, and represented by Ms. Nancy S. Roberts, Executive Director. Ms. Kron reviewed the materials for the Commission members, informing them that this institution is also a BESE approved private provider of a teacher preparation program and would be offering one program, Teach! Alternative Teacher Certification Training, which is a 422.0 clock hour program that can be

completed in 12 to 36 months. LRCE had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the history of the program, delivery method and length of program, and average number of students who complete the program on an annual basis,

On motion of Ms. Amrhein, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Louisiana Resource Center for Educators, located in Baton Rouge, Louisiana.

The third initial license application considered by the Commission was from Saint Christopher College, located in Sunset, Louisiana, and represented by the school's CEO, Mr. Steven T. Castille. Ms. Kron reviewed the materials for the Commission members, informing them that this institution is proposing to offer two programs of study--Facilities Maintenance Technology Tech (a 12-month, 780.0 clock hour program) and Medical Assistant (a 12-month, 780.0 clock hour program). Saint Christopher College had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the scope of skills taught for the Facilities Maintenance Technology Tech, potential salary for graduates, reason for offering the program, placement opportunities, and payment plans for students,

On motion of Mr. Lalonde, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Saint Christopher College, located in Sunset, Louisiana.

The fourth initial license application considered by the Commission was from Southeast

Academy of Dental Assisting, located in Hammond, Louisiana, and represented by the school's President, Dr. Neil S. Oza. Ms. Kron informed the Commission that this institution would be offering one program of study, Dental Assisting, a thirteen week, 128.0 clock hour program. Southeast Academy of Dental Assisting had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding anticipated class size, reason for offering program, marketing strategies, and class location and time,

On motion of Ms. Amrhein, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Southeast Academy of Dental Assisting, located in Hammond, Louisiana.

The fifth and final initial license application considered by the Commission was from The New Teacher Project (TNTP), located in New Orleans, Louisiana, and represented by Ms. Celena Siprajim, Director. Ms. Cheatham reviewed the materials for the Commission, informing it that this institution, a BESE approved private provider of a teacher preparation program, would be offering one program, TNTP Academy, a 500.0 clock hour program with an estimated completion time of one year. TNTP had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding history of program and national locations, delivery method of program, and number of students currently enrolled,

On motion of Ms. Hay, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for The New Teacher Project, located in New Orleans, Louisiana.

The next agenda item considered by the Commission was an Associate in Occupational Studies (AOS) Degree application from Louisiana Culinary Institute, LLC, located in Baton Rouge, Louisiana. Ms. Kron reminded the Commission members that the Proprietary Schools Law requires that AOS degrees be offered only by schools that hold recognized accreditation and that the Board of Regents must approve all AOS degree program offerings. Louisiana Culinary Institute, LLC, is accredited by the Council on Occupational Education.

The proposed curriculum for the AOS Degree in Culinary Arts with a Concentration in Advanced Culinary Arts or Advanced Baking and Pastry is 65.0 semester credit hours/1,335.0 clock hours. Full-time students should be able to complete the program requirements in 16.0 months. Louisiana Culinary Institute's proposed AOS degree program had met all the legal and administrative requirements to be approved by the Board of Regents.

Following further discussion regarding revisions to the curriculum, completion and placement rates, tuition cost, and payment plans,

On motion of Ms. Despino, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve the Associate in Occupational Studies Degree in Culinary Arts with a Concentration in Advanced Culinary Arts or Advanced Baking and Pastry for the Louisiana Culinary Institute, LLC, located in Baton Rouge, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were fourteen (14) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Hay, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Baton Rouge School of Court Reporting (01/26/06)
Blue Cliff College--Lafayette (01/27/00)
Coastal College--Hammond (02/23/89)
Dryades YMCA School of Commerce (02/27/97)
Feliciana Medical Training Academy (02/23/15)
Griff's Marine Training, Inc. (01/27/10)
ITI Technical College (01/27/00)
Louisiana Dental Assistant School, LLC (01/27/05)
Louisiana Healthcare Institute (02/22/16)
Moore Career College, Inc. (01/27/10)
Rosemond School of Phlebotomy (02/22/16)
Rosepine Louisiana Medical Training, LLC (02/22/16)
Southwest Dental Academy, LLC (01/25/12)
Tulsa Welding School--Jacksonville Campus (01/27/10)

Ms. Marabella informed the Commission that there were no schools that chose to not renew their licenses this renewal cycle.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Dr. Tremblay gave a brief status report on the initial group of BESE approved private providers of teacher preparation and educational leadership preparation programs that were subject to the Proprietary Schools Law. All providers are in compliance with the law and have either obtained licensure, have been recommended for licensure, or have received an exemption from licensure.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, May 9, 2017, at 10:00 a.m., in Room 1-190 of the Claiborne Building.

There being no further business, the meeting adjourned at 11:12 a.m.

APPENDIX A
GUESTS

Preston Castille	Saint Christopher College
Steven Castille	Saint Christopher College
Kyle Finke	LRCE
April Gautreaux	LRCE
Dr. Diann Huber	iteachLouisiana
Johnny Koch	iteachLouisiana
Dr. Neil Oza	Southeast Academy of Dental Assisting
Nancy Roberts	LRCE
Andrew Rozell	iteachLouisiana
April Ruffolo	Louisiana Culinary Institute
Celena Siprajim	TNTP
Patricia Wilton	LA Department of Justice