

POTENTIAL STATEWIDE COMMITTEE AND CAMPUS RESPONSIBILITIES TO DEVELOP PROPOSALS

BOR PROPOSAL - TO BE DEVELOPED BY STATEWIDE COMMITTEE

1. Description

Title, Degree/Certificate Level, Description, and Objectives
Program Curriculum
How the Proposed Program Will be Offered
Documentation of Approval by Institution's Governing Board

2. Need

How Program Fits Into Institution's Role, Scope, and Mission
Previous Offering of Program
Similar Programs Offered at Other Institutions
Why Additional Program is Needed
Phase Out of Existing Programs
Further Institution Mission and BoR Master Plan

3. Students

Projected Enrollment of Students and Graduates
Source of Students
Preparation to Enter Programs
Enrollment Data for Closely Related Program Currently Offered

4. Accreditation

Accreditation Eligibility of Program
Initial Costs of Accreditation and Subsequent Annual Cost

5. Related Fields

Subject Matter Fields at Institution which are Related, or Will Support Program
Evaluation of Supporting Fields and If Improvement Needed

BOR PROPOSAL - TO BE DEVELOPED BY INDIVIDUAL CAMPUSES

1. Faculty

Faculty Who Will Be Directly Involved in the Program

Student-Faculty Ratio in the Subject Matter Field or Department In Which Program will be Offered

Project the Number of New Faculty Needed

Unusual Outlay of Funds to Recruit New Faculty

Involvement of Faculty, Present and Future, in Research, Extension, And Other Activities and

Relationship of Activities to Load

2. Library and Other Special Resources

Adequacy of Library Holdings in Related Fields

Expansion of Library Resources

Availability of Library Resources at Other Institutions

Estimate Total Expenditure for Last Two Completed Fiscal Years In Library Acquisitions for
Subject Matter Fields

Projected Library Expenditures for Next Five Years

Additional Special Resources Needed

3. Facilities and Equipment

Existing Available Facilities

Present Utilization of Facilities

Need for New Facilities

4. Administration

Department, Division, School, College, or Other Designation Where Program will be Housed

How Proposed Program will Affect Present Administrative Structure Of Institution

Special Departmental Strengths and/or Weaknesses and How Program Will Affect Them

5. Costs

Estimated Costs of Program for First Four Years

Departmental Costs

Departmental Operating Expenditures for the Last Two Completed Fiscal Years for

Departments Involved In or Related to the Proposed Program

How Program will Effect the Allocation of Department Funds

Additional Funds for Research Needed

Estimates of Additional Cost

TEACHER LICENSURE PROPOSAL – TO BE DEVELOPED BY STATEWIDE COMMITTEE

1. Table of Contents
2. Forms

Official Plan
Sequence of Courses
Progression of Clinical Experiences
Alignment to State Teacher Standards

3. Overview of the Programs
4. Narrative Descriptions of Courses
5. Description of Clinical Experiences

TEACHER LICENSURE PROPOSAL – TO BE DEVELOPED BY CAMPUSES

1. Cover Page
2. Institutional Level Evaluation of Program