

From: Jeanne Burns

Sent: Thursday, May 07, 2015 4:09 PM

To: Amy Clancy; Angela Greaud; Barbara Burke; Blanche A. Adams (DOE); Cyndi Dicarlo; Deanna Bynog; Debbie Fowler; Diana Kelly; Donna Guice; Donna Wadsworth; Elizabeth Block; Emily Williamson; Erin Carroll; Faye White; Frances Davis; Gerry Binkley; Gina Carter; Gina Easterly; Glenda Island; Hannah Dietsch; Ivy Starns (DOE); Jenita Hegwood; Jenna Conway; Julie Emory; Julie Stephenson; Karen Powell; Katherine Lemoine (klemoine@nunez.edu); Kathryn Newman; Kathy Crowley; Kathy Porter; Linda Marino; Lisa Melson; Mary Breaud; Mary Ghongkedze; Mary Sciaraffa; Melanie Bronson; Michelle Fazio Brunson; Pam Morgan; Pat Doerr; Peter Sheppard; Randall Esters; Raquel Ezell; Renee Robichaux; Rich Mancil; Rosalyn Holt; Willie Jones III

Subject: Work to Complete for Next Birth to Kindergarten Committee Meeting

To: B2K Statewide Curriculum Development Committee

You will find attached the minutes from our April 27th meeting. If you participated in the meeting, and if I did not list you, please let me know. I called out names at the beginning of the meeting and know that some people joined us after the start of the meeting. I will add your names to the minutes if you contact me. Please read the minutes and let me know if there are any changes that should occur.

The following deadlines need to be addressed between now and our May 20th meeting. Please read the information below for more details about what needs to be done.

- May 13: Cluster group leads need to submit names of individuals who will be responsible for developing initial drafts of cluster group syllabi.
- May 18: Cluster Group 1 needs to submit completed draft syllabi for the first 3 courses to me.
- May 18: Cluster Groups 3, 4, 5, and 6 need to complete items 1-8 on the course syllabi for their group and e-mail (Word document) the syllabi to me.

I am attaching a revised draft of the potential structure for the B2K Associate and Baccalaureate degrees. The revised listing provides the breakdown of courses that we discussed during the meeting for the junior and senior years. This is still at a stage of development so further discussions are likely to occur before we reach final decisions about the courses.

I am attaching a revised document that shows what course syllabi each cluster group is now responsible for completing based upon the structure that we discussed during the meeting. Please examine this document so that you know which course syllabi your cluster group will be responsible for developing.

I am attaching a document that we need to have each cluster group lead complete and send to me by May 13. The lead person needs to list who within the cluster group will be responsible for completing the first draft for the syllabi that have been assigned to the cluster groups. Just list the names of the responsible people beside the appropriate syllabi and return the form to me. Cluster Group 3 still does not have a lead person. I will be sending an e-mail to the members and work with them until a lead is identified.

I am attaching the template for the syllabi that was previously sent to everyone. For our May 20th meeting, we need to have each cluster group draft information for items 1 to 8 on the syllabi template for each syllabi the cluster groups needs to complete. Please e-mail the draft syllabi to me by May 18. Please provide the documents in Word instead of a pdf file.

I will then transfer the course objectives, standards/competencies, and artifacts from your syllabi into a chart that identifies course objectives, standards/competencies, and artifacts for all courses for the May 20th meeting so that a master list will be available for everyone to view on May 20th. I have attached the format for the chart that I will prepare. Please look at the chart and see how the objectives have been written and how the standards have been listed. This is the same format that was in the first three syllabi that were partially developed by the previous B2K workgroup. Please prepare the objectives and identify the standards in the same way when creating the objectives for your syllabi. It is expected that changes will occur to individual syllabi after we start to develop an understanding of what will be included in the full curriculum. Your cluster groups should have discussions (verbal or via e-mails) about the syllabi you are developing before they are e-mailed to me.

I am attaching the document that we discussed at the April 27th meeting about decision points and artifacts as candidates progress through the teacher preparation program. The previous workgroup had recommended that candidates develop electronic portfolios that contain artifacts that demonstrate their mastery of competencies and standards. The information in the attachment was developed by the previous B2K workgroup. Please examine this document and discuss within your cluster groups if these decision points are the right ones or if they should occur at other points as a candidate progresses through the program. As you discuss your artifacts for your syllabi, please discuss if the artifacts should be used at any of the decision points. It was anticipated that a candidate would take their electronic portfolio with them as they progress from an associate degree to a baccalaureate degree and be able to demonstrate that what they mastered was comparable to what freshmen and sophomores mastered in a four year degree. We will discuss these decision points at the May 20th meeting.

All of the work we are doing is still at an initial draft stage. However, our May 20th meeting will be an important step in starting to visualize the full curriculum and start to identify gaps or duplications in concepts being discussed within courses.

The next meeting of the committee will occur on May 20 from 1:00 PM – 2:20 PM.

Please feel free to contact me if you have any questions.

Jeanne Burns

Jeanne M. Burns, Ph.D.
Associate Commissioner of
Teacher and Leadership Initiatives
Louisiana Board of Regents
Office 6-222
1201 North 3rd Street
Baton Rouge, LA 70802
(TEL) 225-342-4253 (Ext. 605)
(FAX) 225-342-3371
jeanne.burns@la.gov
<http://regents.la.gov/onestopshop>