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**AGENDA**

**PLANNING, RESEARCH and PERFORMANCE COMMITTEE MEETING**

**September 27, 2017 • 9:35 a.m.**

**Louisiana Purchase Room, W.C.C. Claiborne Building, Baton Rouge, LA**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
  - A. R.S. 17:1808 (Licensure)
    1. Initial License
      - a. Bard College
      - b. Research College of Nursing
    2. License Renewals
      - a. Saint Leo University
      - b. Simmons College
      - c. South University
  - B. Proprietary Schools Advisory Commission
    1. Initial Licenses
      - a. Compassionate Healthcare Training, LLC
      - b. LA Comprehensive Medical Academy, LLC
      - c. Louisiana Dental Center School of Dental Assisting
      - d. Over Drive Truck Driving School of Louisiana
      - e. Woodland Healthcare Training, LLC
    2. License Renewals
- IV. State Authorization Reciprocity Agreement (SARA) Institutional Application
  - A. Xavier University
- V. Other Business
- VI. Adjournment

**Committee Members: Collis Temple III, Chair; Claudia Adley, Vice Chair; Blake David, Thomas Henning, Robert Levy, Roy Martin III, Charles McDonald, Jacqueline Wyatt**

## **Agenda Item III.A.1.a.**

### **Bard College Annandale on the Hudson, New York**

#### BACKGROUND

Bard College (Bard) is not incorporated in the State of Louisiana. The main campus of the private college is located in Annandale on the Hudson, approximately 90 miles north of New York City and is seeking initial licensure in Louisiana. Bard traces its roots to the founding of St. Stephen's College by John Bard in 1860 as a liberal arts college for men. It received its current name in 1934, admitted women beginning in 1944, and paved its way to becoming a nonsectarian liberal arts college. Today, Bard has branch campuses in Kyrgyzstan, Germany, and in Cambridge, Massachusetts as well as additional locations in many high schools and correctional facilities nationwide. Bard is accredited by the Middle States Commission on Higher Education.

#### ACADEMIC PROGRAM

Bard has established a network of early college academies in a variety of high schools throughout America. The Bard Early College Academy in New Orleans enables high school students in selected high schools in New Orleans to earn up to an Associate of Arts degree from Bard College concurrently with their high school diploma at no cost to the student. Selected students enroll in an accelerated college preparatory curriculum in the 9<sup>th</sup> and 10<sup>th</sup> grades (supplemented with a summer bridge program) and matriculate into Bard College courses (both credit and non-credit) in the 11<sup>th</sup> and 12<sup>th</sup> grades. Costs of the program are reimbursed to Bard by the high school partners (primarily charter management organizations).

#### FACULTY

Bard employs twelve faculty to support its Early College Academy in New Orleans. Of the twelve faculty, one is employed full-time, six are trained at the doctoral level and six at the masters level.

#### FACILITIES

Bard Early College Academy is located on St. Claude Avenue in New Orleans. The college provides bus transportation for students from the schools participating in the Early College Academy. The facility includes offices, classrooms and labs.

#### STAFF RECOMMENDATION

Given the credentials of the college's faculty, its campus accreditation, the success of the Early College Academies nationwide, the limited scope of the program, and the general oversight by the home campus, the senior staff recommends that the Board of Regents approve an initial operating license for Bard College, located in Annandale on the Hudson, New York, for its Bard Early College Academy in New Orleans.

## **Agenda Item III.A.1.b.**

### **Research College of Nursing Kansas City, Missouri**

#### **BACKGROUND**

Research College of Nursing (Research) is not incorporated in the State of Louisiana. The main campus of the private college is located in Kansas City, Missouri and is seeking initial licensure in Louisiana. Research traces its roots to the founding of Research Medical Center in 1886 and the German Hospital Training School for Nurses in 1905. During World War I, the name of the School was changed to eliminate any connection to the war and Germany. A joint BSN program with Rockhurst College was begun in 1979 and a MSN program in 1995. The Research Medical Center and Research College of Nursing were acquired by Hospital Corporation of America (HCA) in 2003 and today stands as the only HCA operated institution of higher learning. Research is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

#### **ACADEMIC PROGRAM**

Research is proposing to offer an online Masters of Science Degree in Nursing (MSN) program with Executive Practice and Healthcare Leadership tracks to Louisiana residents. Typically, the online nature of the delivery system would not require licensure. However, since the MSN program requires clinical practice, licensure is necessary. Research reports one Louisiana resident enrolled in the program.

#### **FACULTY**

Research employs one fulltime faculty to support its online MSN program. The faculty member is trained at the doctoral level.

#### **FACILITIES**

Since Research operates its MSN program online with administrative and academic support in Kansas City, there are no out-of-state physical facilities in Louisiana. Students will complete clinical experiences at various locations in Louisiana.

#### **STAFF RECOMMENDATION**

Given the credentials of the college's faculty, its campus and program accreditation, the limited scope of the program, and the general oversight by the home campus, the senior staff recommends that the Board of Regents approve an initial operating license for research College of Nursing, located in Kansas City, Missouri.

## **Agenda Item III.A.2.a.**

### **Saint Leo University Saint Leo, Florida**

#### **BACKGROUND**

Saint Leo University (St. Leo) is not incorporated in the State of Louisiana. The institution is a private university in the state of Florida and is seeking license renewal. Founded as a Benedictine liberal arts college in 1890 as the first Catholic college in Florida, St. Leo began offering graduate programs in 1994 and became a university in 1999. St Leo is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools.

#### **ACADEMIC PROGRAM**

St. Leo makes available a total of 53 online undergraduate and graduate programs for Louisiana residents, primarily in the areas of business, criminal justice and education. Typically, the online nature of its programs would not require licensure. However, since some of the education and health-related programs being provided to Louisiana residents include practicum requirements, licensure is necessary.

#### **FACULTY**

St. Leo employs 1,708 faculty to support the 53 online programs it makes available to Louisiana residents. Of the 1,708 faculty, all are trained at the graduate level and 231 are employed on a full-time basis. St. Leo reported 35 Louisiana residents enrolled in the online programs in September.

#### **FACILITIES**

Since St. Leo operates programs online with administrative and academic support in Saint Leo, there are no out-of-state physical facilities in Louisiana. Depending on the academic program, students will complete clinical experiences at various locations in Louisiana.

#### **STAFF RECOMMENDATION**

Given the credentials of its faculty, the college's and academic programs' accreditation, and the general oversight by the home campus, the senior staff recommends that the Board of Regents approve licensure renewal for Saint Leo University, located in Saint Leo, Florida.

## **Agenda Item III.A.2.b.**

### **Simmons College Boston, Massachusetts**

#### BACKGROUND

Simmons College (Simmons) is not incorporated in the State of Louisiana. The institution opened in 1899 as a private liberal arts college for women in the Fenway area of downtown Boston. The institution is coeducational in its selective graduate programs and is seeking license renewal with the Board of Regents. Simmons is accredited by the Commission on Institutions of Higher Education of the New England Association of Schools and Colleges.

#### ACADEMIC PROGRAM

Simmons offers a variety of online graduate programs to Louisiana residents, primarily in the areas of nursing, health, business and library science. Since the nursing programs require clinical experiences, licensure is necessary.

#### FACULTY AND STUDENTS

Simmons employs 608 faculty to support its online programs, 353 trained at the doctoral level. Of the 608 faculty, 26 are employed on a fulltime basis. Simmons reported 27 Louisiana residents enrolled in masters programs during fall 2016.

#### FACILITIES

Since Simmons operates programs online with administrative and academic support in Boston, there are no out-of-state physical facilities in Louisiana. Depending on the academic program, students will complete clinical experiences at various locations in Louisiana.

#### STAFF RECOMMENDATION

Given the credentials of its faculty, the institution's and academic programs' accreditation, and the general oversight by the home campus, the senior staff recommends that the Board of Regents approve the request for license renewal for Simmons College, located in Boston, Massachusetts.

## **Agenda Item III.A.2.c.**

### **South University Savannah, Georgia**

#### **BACKGROUND**

South University (South) is not incorporated in the State of Louisiana. The university is a private university in the state of Georgia and was first licensed by the Board of Regents in 2011. The institution is headquartered in Savannah, Georgia and is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools.

#### **ACADEMIC PROGRAM**

South offers a variety of online undergraduate (6 associate and 17 baccalaureate) and graduate (8 post graduate certificate, 28 masters and 6 doctorates) programs to Louisiana residents. Typically, the online nature of the delivery system would not require licensure. However, since some of the health-related programs require clinical experiences, licensure is necessary.

#### **FACULTY AND STUDENTS**

South University employs 910 faculty to support its online programs available to Louisiana residents. Of the 910 faculty, 568 are trained at the doctoral level and 69 are employed full-time. The institution reported a Louisiana enrollment of 49 students in fall 2016.

#### **FACILITIES**

Since South operates programs online with administrative and academic support in Savannah, there are no out-of-state physical facilities in Louisiana. Depending on the academic program, students will complete clinical experiences at various locations in Louisiana.

#### **STAFF RECOMMENDATION**

Given the credentials of its faculty, the college's campus and program accreditation, and the general oversight by the home campus, the senior staff recommends that the Board of Regents approve license renewal for South University, headquartered in Savannah, Georgia.

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**Agenda Item III.B.**

**Minutes**

**Board of Regents' Proprietary Schools Advisory Commission**  
**September 12, 2017**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, September 12, 2017, at 10:07 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order and the roll was called.

**Commission Members Present**

Melanie Amrhein  
Sherrie Despino  
James Dorris  
Theresa Hay  
Keith Jones, Chair

**Staff Members Present**

Nancy Beall  
Chandra Cheatham  
Kristi Kron  
Carol Marabella  
Larry Tremblay

**Commission Members Absent**

Richard D' Aquin  
James Fontenot, Vice Chair  
Raymond Lalonde

**Guests Present**

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of July 11, 2017.

**On motion of Mr. Dorris, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the July 11, 2017 Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was five initial license applications of which the first was from Compassionate Healthcare Training, LLC, located in LaPlace, Louisiana, and represented by the school's owner, Ms. Yolanda Gauff. Ms. Kron reviewed the materials for the Commission noting that this institution would be offering one program of study, Certified Nursing Assistant, which is a three-week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program had received the required approval from the Louisiana Department of Health, Health Standards Section. Compassionate Healthcare Training, LLC, had met all of the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional background, reasons for opening the school and choosing its location, and employment opportunities for graduates,

**On motion of Ms. Amrhein, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Compassionate Healthcare Training, LLC, located in LaPlace, Louisiana.**

The second initial license application considered by the Commission was from LA Comprehensive Medical Academy, LLC, located in Alexandria, Louisiana, and represented by Ms. Iris N. Jones, CEO. Ms. Kron reviewed the materials for the Commission members informing them that this school would be offering one program of study, Certified Nursing



Assistant, which is a four-week, 84.0 clock hour program (inclusive of both classroom and clinical experience). The program had received the required approval from the Louisiana Department of Health, Health Standards Section. LA Comprehensive Medical Academy, LLC, had met all of the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional background and reasons for opening school, competition within the market area, advertising plans, tuition cost and available payment plans, and location of school,

**On motion of Ms. Hay, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for LA Comprehensive Medical Academy, LLC, located in Alexandria, Louisiana.**

The third initial license application considered by the Commission was from Louisiana Dental Center School of Dental Assisting, located in Gonzales, Louisiana, and represented by one of the school owners, Dr. Keith Luminais. Ms. Marabella reviewed the materials for the Commission informing it that this institution would be offering one program of study, Dental Assisting, which is a ten-week, 80.0 clock hour program. The program will be taught on ten consecutive Saturdays at a practicing dental office. Participation in an optional 40.0 clock hour externship is available to the students. Louisiana Dental Center School of Dental Assisting had met all of the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional background and corporate plans to expand business model, development of curriculum, employment opportunities for graduates, marketing strategies, availability of payment plans including third

party and in-house financing for students, male/female student ratio, and anticipated business competition in geographical area,

**On motion of Ms. Despino, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Louisiana Dental Center School of Dental Assisting, located in Gonzales, Louisiana.**

The fourth initial license application considered by the Commission was from Over Drive Truck Driving School of Louisiana, LLC, and represented by the school's owner, Mr. Philip R. Sims. Ms. Cheatham reviewed the materials for the Commission members informing them that this school would be offering one program of study, Commercial Truck Driving, (a four-week or eleven consecutive weekend program) which is 160.0 clock hours in length. Over Drive Truck Driving School of Louisiana, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the professional background of owner, variable class size, reason for opening the school, and regulatory differences between states relating to commercial vehicles,

**On motion of Ms. Hay, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Over Drive Truck Driving School of Louisiana, LLC, located in Deville, Louisiana.**

The fifth and final license application considered by the Commission was from Woodland Healthcare Training, LLC, located in Denham Springs, Louisiana, and represented by the school's owners, Ms. Chillena M. Simon and Ms. Kierra H. Stewart. Ms. Marabella reviewed the materials

for the Commission noting that this institution would be offering one program of study, Certified Nursing Assistant, which is a three-week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program had received the required approval from the Louisiana Department of Health, Health Standards Section. Woodland Healthcare Training, LLC, had met all of the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the professional background of owners, reasons for opening the school, admissions screening process for potential students, reasons for choosing location of the school, employment opportunities for graduates, maximum class size, and hours of operation,

**On motion of Ms. Hay, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Woodland Healthcare Training, LLC, located in Gonzales, Louisiana.**

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-eight (28) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

**On motion of Ms. Despino, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).**

**Accelerated Dental Assisting Academy (08/24/11)**  
**Accelerated Dental Assisting Academy (Lafayette) (08/26/15)**  
**Accelerated Dental Assisting Academy (Monroe) (08/26/15)**  
**Accelerated Dental Assisting Academy (New Orleans) (08/26/15)**  
**Accelerated Dental Assisting Academy (Slidell) (08/26/15)**  
**Advance Nursing Training, LLC (08/27/14)**  
**Ark-La-Tex Dental Assisting Academy (08/26/10)**  
**Aspire Medical Training Academy, Inc. (08/24/16)**  
**Baton Rouge School of Computers (08/28/97)**  
**Camelot College (08/28/86)**  
**Coastal College--Alexandria (08/28/97)**  
**Crescent City School of Gaming & Bartending (09/14/83)**  
**Digital Media Institute at InterTech (08/27/14)**  
**Falck Maritime Services (08/24/11)**  
**Falck Safety Services--Houma (08/24/11)**  
**Fortis College (08/26/10)**  
**Healthcare Training Institute (08/27/08)**  
**Julian Certified Nursing Assistant Training School (08/27/08)**  
**Life Care, LLC (08/21/13)**  
**Maritime Services Group of Louisiana, LLC (08/24/16)**  
**Medical Training College (08/22/96)**  
**New Horizons Computer Learning Center of New Orleans (08/21/13)**  
**N.O.D.C. School for Dental Assisting (08/24/11)**  
**River Cities School of Dental Assisting, Inc. (08/24/06)**  
**Rock Bridge Training Institute, LLC (08/26/15)**  
**Stick It Phlebotomy (08/26/15)**  
**Unitech Training Academy--Lake Charles (08/27/09)**  
**Universal Technical Institute of Northern Texas, LLC (08/24/16)**

Ms. Marabella informed the Commission that there was one institution that chose not to renew its license this renewal cycle--Falck Safety Services--Maurice (08/24/11). Due to its continued presence in the state, the corporation that owned Falck Safety Services--Maurice will maintain the student records from this school.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course

approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Denise Kirkland of the Board of Regents' Finance Section presented a financial summary of the proprietary school activities, as well as a summary of the Student Record Administration Account of the Student Protection Fund for FY 2016-2017. Ms. Marabella shared with the Commission a numerical summary of proprietary school activities for the past fiscal year. She also distributed to the Commission a schedule of proposed meeting dates for calendar year 2018 to review for formal adoption at the November meeting of the Commission.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, November 14, 2017, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:21 a.m.

APPENDIX A  
GUESTS

|                    |   |
|--------------------|---|
| Yolanda Gauff      | Compassionate Healthcare Training, LLC                |
| Emile Hurts        | LA Comprehensive Medical Academy, LLC                 |
| Iris Jones         | LA Comprehensive Medical Academy, LLC                 |
| Dr. Keith Luminais | Louisiana Dental Center School of Dental<br>Assisting |
| Chillena Simon     | Woodland Healthcare Training, LLC                     |
| Phil Sims          | Over Drive Truck Driving School of<br>Louisiana, LLC  |
| Kierra Stewart     | Woodland Healthcare Training, LLC                     |

## **Agenda Item IV.**

### **Executive Summary**

The State Authorization Reciprocity Agreement (SARA) is a national initiative which seeks to establish comparable national standards for the interstate offering of postsecondary distance-education courses and programs. SARA makes it easier for students to take online courses offered by institutions based in another state by reducing the cost and administrative burden on institutions seeking authorization in various states. SARA is a voluntary agreement among regional compacts (SREB, NEBHE, MHEC, and WICHE) and member states. Each member state approves their in-state institutions on an annual basis for SARA participation. Once approved, SARA member institutions may offer distance education programs in other SARA member states without additional authorization.

Act 13 of the 2014 Regular Session of the Louisiana Legislature authorized the Louisiana Board of Regents to seek SARA membership on behalf of the State of Louisiana. In October 2014, Louisiana's application for SARA membership was approved by the Southern Regional Education Board (SREB) and the National Council for State Authorization Reciprocity Agreements (NC-SARA), effective December 1, 2014.

To date, the Board of Regents has approved applications for institutional participation in SARA from twenty-two institutions. In September 2017, Xavier University of New Orleans submitted an application for Regents' consideration. Regents' staff have reviewed and determined it meets all requirements for initial membership in SARA.

Senior staff recommends that the Planning, Research & Performance Committee approve the Application for Institutional Participation in SARA for Xavier University of New Orleans and authorize staff to submit the approved application to NC-SARA for final approval of SARA membership.