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Memorandum

To: Daniel Layzell, Louisiana State University System
Edwin Litolff, University of Louisiana System
Flandus McClinton, Southern University System
Joe Marin, Louisiana Community and Technical College System

From: Terrence Ginn, Deputy Commissioner for Finance and Administration

Date: July 5, 2017

Re: FY 2017-2018 Mandatory Tuition and Fees Survey Request

This memorandum shall serve as the official request from your respective institutions for the completion of the FY 2017-2018 Mandatory Tuition and Fees Survey. The form needed to complete this request will be available on the Board of Regents website www.regents.state.la.us under the Finance/Facilities section under the heading "Forms and Reports"/"Mandatory Tuition and Fees Survey". Please include on the schedules any notes which may clarify unique circumstances regarding tuition and fees applicable to any of your institutions. For the purpose of completing these forms, you should include your estimated energy surcharge amount. The annual amount reported should include only Fall and Spring fees. Summer and Intersessions are not included.

Recently, Regents has been asked many questions regarding fee increases related to Rep. Broadwater's original bill. Now with Act 293, we are certain those questions will be asked in the future. We have added 2 sheets to the Mandatory Tuition and Fees Survey. The first sheet, "FeeDetail", details all items included in the regular Tuition and Mandatory Fees for full-time students. Please add details including descriptions and individual university and student self-assessed fees as requested. In addition, if there are any fees charged/increase under Act 293 authority not included in the above fees (i.e. course fees, curriculum fees, etc.), please list those on the last sheet "AddtnlAct293" with descriptions as well. We hope to be able to collect this data early to be able to answer questions when they arise.

Please fill out the form 2017-2018 Annual Mandatory Tuition and Fees. Email the completed forms to Mrs. Lori Parker, Assistant Commissioner for Budget Analysis at lori.parker@la.gov by **Monday, July 31, 2017**. If you have questions concerning these matters, please contact Lori Parker, Assistant Commissioner for Budget Analysis at 225-342-4253.